# **CLEANING CHECKLIST**



	ENTRYWAY / HALLWAY		
00 000 0	Sweep or vacuum floors. Wipe down doors, handles, and light switches. Clean mirrors or entryway décor. Organize shoes, coats, and bags. Dust furniture, shelves, or console tables. Shake out or clean welcome mat.	0000	Wipe countertops, cabinets, and backsplash. Clean sink and faucet. Wipe stove, oven, and microwave. Clean refrigerator exterior and handles. Organize pantry, drawers, and shelves. Empty trash and recycling bins.
	DINING ROOM	0	Sweep and mop the floor.  LIVING ROOM
000000	Wipe down table and chairs.  Dust furniture, shelves, and light fixtures.  Clean or polish table surfaces.  Vacuum or sweep floors.  Wipe down walls or baseboards if needed.  Clean centerpiece or decorations.	0 0 0	Declutter and organize surfaces.  Dust furniture, shelves, electronics, and décor.  Clean TV screen and remote controls.  Vacuum or sweep floors and under furniture.
	₩ LAUNDRY ROOM	$\bigcirc$	Wipe light switches and handles. Clean windows, mirrors, and curtains/blinds.
000 00	Wipe down washer and dryer. Clean lint trap and around machines. Organize detergents and cleaning supplies. Wipe surfaces and shelves. Sweep and mop floors.	$\overline{}$	Fluff cushions and fold blankets.

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# **CLEANING CHECKLIST**



#### BEDROOMS

Make the bed and arrange pillows.
 Dust all surfaces, including nightstands and dressers.
 Clean mirrors and windows.
 Organize closets and drawers.
 Vacuum or sweep the floor.
 Wipe down light switches and door handles.
 Clean under the bed and behind furniture.

### 🎏 OUTSIDE / PATIO / PORCH

- Clean toilets (including bowl, seat, and base)Sweep porch, patio, or balcony.
- Wipe outdoor furniture.
- Clean door glass and handles.
- Water and tidy up plants.
- Remove cobwebs and debris.
- Organize outdoor tools or equipment.

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HOUSE CLEANING

#### BATHROOMS

( ) DuClean sink, faucets, and

countertop.

Wipe mirrors and glass surfaces.

Scrub toilet, shower, and tub.

Wipe down tiles and walls.

Empty trash and replace liner.

Clean and organize drawers or cabinets.

Wash towels, mats, and shower curtain.

Clean windows and window tracks

Dust light fixtures

Clean door knobs and switch plates

### FINAL CHECK

Vacuum carpets and rugsDust and clean electronics

Dust decorative items

Do a quick walk-through of every room. Fluff pillows, fold blankets, and realign décor. Straighten chairs, rugs, and throw pillows. Wipe any last smudges on doors or switches. Empty all trash bins and replace liners. Spray a light air freshener or light a candle. Step back and enjoy your clean space — you did it!

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